

Minutes of the 34th ETAS AGM in Zofingen

Date: 20 January 2018

Time: 15:50 – 16.30

Location: Auditorium, Berufs-und Weiterbildung (BZZ), Zofingen

Agenda item

1. Welcome

The members were welcomed by Sue Wood, President. Sue requested tellers, Urs Kalberer and Peach Richmond volunteered.

2. Approval of the Agenda

The Agenda was approved.

3. Approval of minutes from 33rd AGM in (January 2017), published on the ETAS website (<https://www.e-tas.ch/annual-reports -and AGM-documents>)

The minutes, with no changes, were approved unanimously.

4. Annual Reports 2017

All Executive Committee member reports can be found on the ETAS website at the above mentioned link. The President, Sue Wood read out her annual report. Sue thanked individual members for their commitment and hard work to ETAS last year, especially JoAnn Salvisberg, Past President.

Those stepping down from their service to ETAS include:

SIG Council

- Christina Kwok – Cross-cultural SIG Coordinator
- Valerie Faminoff – Research SIG Coordinator

Regional Council

- Ruth Benvegnen – Co-Regional Coordinator Vaud
- Lucy Kottsieper -- Co-Regional Coordinator Vaud

National Conference Book Exhibition Coordinator

- Alice Knöpfel

Those taking up new posts include:

SIG Council

- Angela Mercado -- Cross-cultural SIG Coordinator

Regional Council

- Sharon Acton -- Co-Regional Coordinator Vaud
- Sonia Spenlehauer -- Co-Regional Coordinator Vaud

National Conference Book Exhibition Coordinator

- Dawn Wenger

Developments over the year, including Vision 2020 and the launch of the online library catalogue were highlighted.

The report was accepted unanimously.

5. Financial Report, 2015-2016 Florian Gantenbein, Treasurer

Florian presented the budget for 2017-2018 and the accounts for 2017. He happily reported that 2017 figures were positive with approximately a 10,000. CHF gain. Florian stressed that membership continues to fall, therefore it is crucial to tighten spending and explore new avenues of revenue.

6. Auditor's Report

Florian presented the auditor's report. No irregularities were found. Rachel Harris motioned and Jayne Kyte seconded to approve the report. It was accepted unanimously. JoAnn Salvisberg motioned to nominate Beat Roethlisberger as auditors for next year. Peach Richmond seconded the motion and the membership accepted the nomination of the auditors without discussion.

7. Approval of membership fees (revised AGM 2014)

Sue stated that membership fees will remain unchanged, asked for approval. Ben Hoyt motioned to approve, Antoinette Breutel seconded and the motion to approve was accepted without question.

8. Approval of budget for the new fiscal year (2017-2018)

Florian presented the budget. There was a brief discussion concerning what types of advertising are used and what are the different sources of sales. Florian reiterated the importance of keeping costs to a minimum in the future to keep ETAS solvent as well as increasing membership. Rachel Harris motioned to approve, Peach Richmond seconded the motion and the budget was approved unanimously.

9. Discharge/Election of Executive Committee

Sue thanked the committee members who were stepping down at this AGM and presented them with a card and a gift.

Executive Committee:

Julia Mangold (stepped down in March 2017)

Urs Kalberer

Publications Chair

Teacher Development Chair

New Committee members were elected by acclamation. They were warmly welcomed.

Helena Lustenberger (acting since March 2017)

Jayne Kyte

Publications Chair

Teacher Development Chair

11. 2020 Vision

Sue recounted the results of what has been done so far in looking towards the future. She encouraged members to get in touch and provide feedback to the National Council regarding their needs and vision. The project will continue to be an important item of development in 2018.

12. AOB

a. Sue requested that Annegret Richmond as administrator, be given signature authorization on banking accounts. The system of two signatures to authorize any financial transaction continues. However, having a third authorized person will enable business to continue in the event that one of the signature authorized parties is unavailable. Ron Sumner motioned and Markus Jürgen-Dietz seconded the proposal. It was approved unanimously.

b. Library: online catalogue system will be live in the next day or two.

c. Helena announced funding of first ETAS Journal e-book publishing project: *Becoming Research Literate: Supporting Teacher Research in English Language Teaching*. She thanked everyone on the publications team for their support and hard work.

Free membership draw for all contributors to ETAS Journal last year.

The draw, organized by ETAS journal team and Ceres Pioquinto, was won by Elsbeth Mäder.

The President declared the meeting closed at 16.30

Sue Wood
President

Kelly Sovilla
Secretary

date:

date:

location:

location: